

STEP BY STEP REGISTRATION SERVICES

Create a great first impression with a simple, flexible and hassle free registration experience.

CHOOSE HOW TO REGISTER



ONLINE Registration Services

Online registration is the first step in creating an exceptional experience for you conference, meeting, or event attendees. We design and produce your registration form both for print and online distribution. Participants can register securely online 24/7 and receive immediate confirmation. We create a great first impression by blending technology and excellent customer service for a simple, flexible, and easy registration experience.

ONSITE Registration Services

Complementing your online presence, we provide the professional staff and efficient systems at your location to ensure fast and friendly onsite participant registration.

BENEFITS

A variety of online registrations systems that match your needs and budget

Forms customized to capture your audience demographics

Secure online credit card processing

Support for various types of registration deadlines and promotional codes

Knowledgeable staff and dedicated coordinators to answer questions and shape the registration experience for your attendees.

Email registration confirmation

Attendee communication—easily send invites and updates to your attendees. Email campaigns have never been easier.

Badge and special event ticket design/printing

Customized real-time registration reporting available 24/7

Billing services, payment reconciliation, and refund processing